

On-the-Job Training National Emergency Grant All Grantee Orientation *Agenda*

August 10-11, 2010

Westin Washington, DC City Center Hotel
1400 M Street NW, Washington, DC 20005
Phone: 202-429-1700

Day 1: August 10, 2010

- 8:30-9:00am Registration
- 9:00-9:15am Welcome and Opening Remarks
Jane Oates, Assistant Secretary ETA, USDOL
- 9:15-9:30am OJT NEG Overview – A Valuable Tool in Providing Employment and
Retraining Opportunities for Dislocated Workers
Grace Kilbane, Administrator, Office of Workforce Investment, USDOL
- Benefits of OJT
 - NEG OJT – how it is similar and how it differs from regular WIA OJT
- 9:30-9:40am Overview of the Two-Day Training
Michael Qualter, OJT NEG Taskforce Coordinator, USDOL
- Goals/Objectives/Expectations of the Meeting
 - Walk-Through Agenda
- 9:40-10:40am Topic #1: “Engaging Employers”
Lenita Jacobs-Simmons, Regional Administrator, USDOL
Charles Furman, Director, Employee Training and Development, Severstal International
Daniel Porter, Executive Director, CSS Workforce New York
- Lessons Learned from the Past
 - Implementation Plan Expectations
 - Practitioner “How To” Perspective
 - Tools and Resources
- 10:40-11:00am Break
- 11:00-12:00pm Topic #2: “Innovative Partnerships”
Robin Fernkas, Unit Chief, Office of Workforce Investment, USDOL
Jesse Aronson, Project Manager, Worksystems Inc., Portland, OR
Linda S. Sorrell, Director of Policy and Planning, Workforce Alliance of South Central KS
Pamela Langely, Director, VETS, USDOL
- Lessons Learned from the Past
 - Implementation Plan Expectations
 - Practitioner “How To” Perspective
 - Tools and Resources

- 12:00pm-1:30pm Lunch *On your own – we will provide info on nearby restaurants*
- 1:30-2:30pm Topic #3: “Measuring Skills Gaps and Determining Training Reimbursements”
Jan Sten, Division Chief, Office of Workforce Investment, USDOL
Mary Rodarte, Workforce Analyst, Tulare County WIB
Lauren Fairley-Wright, Division of Workforce System Support, USDOL
Brian Deaton, OJT NEG Taskforce, USDOL
- Lessons Learned from the Past
 - Implementation Plan Expectations
 - Practitioner “How To” Perspective
 - Tools and Resources
- 2:30-2:45pm Break
- 2:45-3:45pm Topic #4: “Program Monitoring and Management”
Jacqui Shoholm, Deputy Administrator, Office of Regional Management, USDOL
Barbara Hicks, Director of Customer Operations, Mississippi Dept. of Employment Security
Vicky Loggins, Director, Missouri Department of Labor
- Lessons Learned from the Past
 - Implementation Plan Expectations
 - Practitioner “How To” Perspective
 - Tools and Resources
- 3:45-4:15pm Facilitated Questions and Answers
Greg Hitchcock, Director, Worker Dislocation and Special Response, USDOL
Michael Qualter, OJT NEG Taskforce Coordinator, USDOL
- 4:15-4:30pm Wrap-up and Preview of Day 2

Day 2: August 11, 2010

- 9:00am-9:05am Welcome Back, Overview of Day 2/Explanation of Logistics
- 9:05-9:30am Allowable Costs---Recap and Q & A
Judi Fisher, Chief, Division of Policy, Review and Resolution, USDOL
- 9:30-9:45am OJT NEG Implementation Plan: ETA Expectations
Michael Qualter, OJT NEG Taskforce Coordinator, USDOL
- Why Are Implementation Plans are so Important?
 - Strengths and Weaknesses
 - Areas to Focus on in Finalizing Implementation Plans
 - Tools: Quick Start Action Planner
- 9:45-10:00am Break/Relocate to Breakout Rooms

- 10:00-12:00pm **Roll-Up Your Shirt Sleeves and Work with ETA Experts and other OJT NEG Grantees on Your Plan**
- Grantees will be divided up into six breakout rooms by region where they will meet with ETA staff to go over their Implementation Plan drafts.
 - Each breakout room will have access to:
 - Regional Office FPOs
 - Members of the OJT NEG Taskforce
 - Subject Matter Experts from Day 1
 - Information on the OJT Quick Start Action Planner
- 12:00-1:30pm **Lunch—On Your Own**
- 1:30-1:45pm **Moving Forward-Finalizing Plans to Implement Successful OJT NEGs**
Michael Qualter, OJT NEG Taskforce Coordinator, USDOL
- 1:45-2:15pm **Reaching the Prolonged Unemployed**
Gay Gilbert, Administrator, Unemployment Insurance, USDOL
- 2:15-2:45pm **Closing Remarks**
Gerri Fiala, Deputy Assistant Secretary of ETA, USDOL